

STEP 1

Download KYC Forms

- **Individuals**
- **Corporates**

STEP 2

1)Residents individuals:- You need to submit the documents mentioned below while opening an Trading account. It helps in faster registration. Trading account is opened in single name holders. In case the permanent address is different from the correspondence address then the proof of address has to be submitted for separately for each of them from the list given below.

Trading account Opening:-

- Two recent passport size photographs
- Proof of Bank Account: (Any one of the following may be submitted)
 1. Copy of Bank Statement
 2. Copy of first page of the Bank Pass Book.
 3. A cancelled cheque
(only if the account holder's name is printed on it)
- Copy of Client Master towards proof of an existing Demat Account
- Proof of Identity: (Any one of the following may be submitted)
 1. Passport Copy
 2. Voter Id card copy
 3. Driving license copy
 4. Copy of Pan card (with photograph)
 5. Copy of Mapin card
- Proof of Address: (Any one of the following may be submitted)
 1. Passport copy
 2. Voter Id card copy
 3. Driving license copy
 4. Bank Pass book copy
 - 5 . Verified copies of
 - a. Electricity bill or telephone bill in the customers name
(not more than two months old)
 - b. Lease and license agreement/agreement for sale.
- Copy of Ration Card

2);- **Corporates**

- Memorandum / Articles of Association
- Board resolution to open a Trading account
- List of Authorized signatories as per resolution with their signatures and photographs
- Certified copy of income tax returns or bank statement.
- Board of Directors (Duly certified with photographs of minimum 2 directors)
- Copy of annual report duly certified
- Proof of Bank Account: (Any one of the following may be submitted)

1. Certified copy of Bank Statement
 2. Certified copy of first page of the Bank Pass Book.
 3. A cancelled cheque
(only if the account holder's name is printed on it)
- Pan number of the corporate
 - Copy of Registration Certificate
 - Copy of Client Master towards proof of an existing Demat Account.

3):- **HUF:-**

- Bank account should be in the name of HUF
- Photograph of Karta
- Proof of identity (same as stated for Individuals)
- Proof of address of the Karta (same as stated for Individuals)
- Pan number in HUF's name
- Proof of Bank Account: (Any one of the following may be submitted)
 1. Copy of Bank Statement
 2. Copy of first page of the Bank Pass Book.
 3. A cancelled cheque
(only if the account holder's name is printed on it)
- List of co-parceners in the HUF, along with an authorization given to the Karta by the said co-parceners to open and operate the Trading accounts.
- Copy of Client Master towards proof of an existing Demat Account.

4):- **Partnership firm**

- A certified true copy of the partnership deed
- Copy of last Income Tax Returns filed
- Proof of Bank Account: (Any one of the following may be submitted)
 1. Copy of Bank Statement
 2. Copy of first page of the Bank Pass Book.
 3. A cancelled cheque
(only if the account holder's name is printed on it)
- Pan number
- Authorization from all the partners to open a Trading account
- List of personnel authorized to operate and maintain, duly authorized by the partners
- Copy of Client Master towards proof of an existing Demat Account.